

# Agenda

**Meeting of** : The Council  
**Meeting held in** : Auditorium, City Hall, Salisbury  
**Date** : Monday 10 December 2007  
**Commencing at** : 6.00 pm

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- 1. Apologies:**  
To receive any apologies for absence.
- 2. Declarations of Interest:**  
To receive declarations of interest from District Councillors and officers present.
- 3. [Public Questions/Statement Time:](#)**  
Fifteen minutes will be set aside to allow members of the public to ask questions/make statements relating to the Council. Questions or Statements are required to be submitted (either by fax or by email) to Stewart Agland, Head of Democratic Services by 12 noon on the working day prior to the meeting and anyone wishing to ask a question is advised to contact Stewart who will provide advice, a question submission proforma and a leaflet explaining how 'Public Question Time' works, if required.

**Contact Stewart Agland, Tel: 01722 434253**  
**email sagland@salisbury.gov.uk**

Please note that this agenda item does not allow Members of this Authority to ask questions or make statements. The opportunity for Members to ask questions on matters not on the agenda is available under agenda item 13 below, subject to providing 7 days written notice. Questions on matters before the Council require no notice, and should be asked when the item is being considered.

- 4. To Receive Minutes of last Meeting:**  
To approve the minutes of the ordinary meeting held on Monday 24 September 2007 (to follow).
- 5. Chairman's Announcements:**
- 6. Appointment of the Interim Chief Executive:**  
To consider the following unanimous recommendation of the Appointments Sub-Committee meeting on 20 November 2007:

**Recommended** - that Manjeet Gill be appointed as the Interim Chief Executive.

Please note in the event that any Member wishes to discuss any aspect of the appointment, the Council will firstly have to move into exempt business. May I respectfully suggest that if you are likely to have any questions on the process you contact the Head of Personnel and Organisational Development in advance of the meeting as it may be possible to deal with outside of the meeting.

**Contact Stewart Agland, Tel: 01722 434253**



INVESTOR IN PEOPLE



CUSTOMER SERVICE EXCELLENCE

**Awarded in:**  
Housing Services  
Waste and Recycling Services



7. **Cabinet Recommendations:**

To consider recommendations from the Cabinet concerning matters outside its powers.

a. **Review of Political Priorities: Councillor Sample**

To consider the Cabinet's recommendation from its meeting on 10 October 2007 (Minute 78) (the report of the Acting Chief Executive is attached).

**Recommended to the Full Council on 10 December 2007:**

- (1) the recommendations contained within Appendix 1 attached to the report be confirmed;
- (2) the resource and subsequent financial implications that need to be factored into the budget strategy paper be agreed in principle; and
- (3) the progress of the projects be monitored on a quarterly basis (more frequently should staffing levels within units reduce to a level which could jeopardise the status of the projects).

b. **Salisbury Vision: Approval of Capital funding for the Implementation of the Market Place Project: Councillor Edge**

To consider the Cabinet's recommendation from its meeting on 07 November 2007 (Minute 93) (the report of the Project Director, Salisbury Vision is attached).

**Recommended to the Full Council on 10 December 2007:** that up to £1.5 million be allocated in the 2008/09 capital programme as a contribution towards the cost of the Market Place project.

c. **Review of Licensing Policy: Councillor Robertson**

To consider the Cabinet's recommendation from its meeting on 05 December 2007 (Minute to follow) (the report of the Head of Environmental Services is attached).

**Recommended to the Full Council on 10 December 2007 (to follow)**

d. **Office Project – Stage D Sign Off: Councillor Roberts**

To consider the Cabinet's recommendation from its meeting on 05 December 2007 (Minute to follow) (the report of the Acting Chief Executive is attached).

**Recommended to the Full Council on 10 December 2007: (to follow)**

e. **Fair Trade: Councillor Sample**

To confirm the Cabinet's recommendation from its meeting on 10 October 2007 (Minute 85)

**Recommended :** to approve the following resolution to support Fairtrade and in doing so commit the Council to supporting and promoting Fairtrade and nominate Councillor Clegg as the Fairtrade Member champion to act as the representative member on the Fairtrade Steering Group and other relevant groups;

Salisbury District Council aims to be recognised by residents; local businesses; schools; local fair-trade and A21 partnerships; as well as its suppliers and employees and other local councils as a Council that actively supports and promotes the concept of Fairtrade - ensuring that producers from developing countries get fair price for their goods and local labour. The Council will

- (1) support the Fairtrade City Steering Group in its work to achieve Fairtrade City status;
- (2) promote awareness of Fairtrade issues, and resources be provided to make publicity and educational information available to local people, businesses, schools and other local organisations concerning the impact of unfair trade and opportunities that Fairtrade provides to promote sustainable development
- (3) undertake an investigation of its own purchasing policies to enable the purchase of Fairtrade products such as those carrying the FAIRTRADE Mark, as they become available
- (4) ensure that Fairtrade products be purchased, for all staff kitchens and canteens, wherever possible when catering for Council meetings and functions and ensure that all Council managed facilities provide Fairtrade products for sale

8. **Council Tax Base:**

To consider the attached report from the Head of Financial Services.  
The Cabinet Member for Resources will introduce this item.

**Recommended – that**

- (1) The report of the Head of Financial Services for the calculation of the Council's Tax Base for the year 2008/2009 be approved.
- (2) Pursuant to the report by the Head of Financial Services and in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992, the amount calculated by the Salisbury District Council as its Council Tax Base for the various parts of its area are as shown in **Annex A**.
- (3) The decision upon the Council Tax Collection Fund surplus/deficit be delegated to the Head of Financial Services.

**9. Questions on Cabinet Decisions taken since the last Council Meeting:**

To question (without notice) the Leader or other relevant Cabinet Member, on any of the issues on which decisions have been made as set out below:

- (1) 072 – 077 (10 10 07) Procedural Matters  
Cllr Sample (Leader)
- (2) 079 (10 10 07) Waste and Recycling  
Cllr Robertson (Environment)
- (3) 080 (10 10 07) Financial Strategy 2008 - 2010  
Cllr Roberts (Finance)
- (4) 081 (10 10 07) Proposed Eco-Homes Affordable Housing Development  
Cllr Tomes (Housing)
- (5) 082 (10 10 07) Housing Allocations Policy and Choice Based Letting Scheme  
Cllr Tomes (Housing)
- (6) 083 (10 10 07) Recruitment Protocol  
Cllr Thorpe (Resources)
- (7) 084 (10 10 07) Security of Employment and Redundancy Policy  
Cllr Thorpe (Resources)
- (8) 086 (10 10 07) Recommendations from the Environment and Transport OSP
- (9) 087 – 092 (07 11 07) Procedural Matters  
Cllr Sample (Leader)
- (10) 094 (07 11 07) Park and Ride Site at Petersfinger – Implementation Progress  
Cllr Sample (Leader)
- (11) 095 (07 11 07) Guildhall Feasibility of Introducing Disabled Access  
Cllr Dalton (Community Initiatives)
- (12) 096 (07 11 07) Equality and Diversity  
Cllr Fear (Deputy Leader)
- (13) 097 (07 11 07) Temporary Appropriation of land surrounding former Swimming Pool  
Cllr Roberts (Finance)
- (14) 098 (07 11 07) Performance Monitoring – Review of Second Quarter 2007/08  
Cllr Sample (Leader)
- (15) 099 (07 11 07) Governance Framework and Governance Statement  
Cllr Roberts (Finance)
- (16) 100 (07 11 07) Salisbury Vision: Approval of Capital Funding for the Implementation of the Market Place Project  
Cllr Edge (Economic Development and Tourism)
- (17) 101 (07 11 07) Festival of Remembrance Concert  
Cllr Sample (Leader)
- (18) 102 (07 11 07) Joint Consultative Forum  
Cllr Thorpe (Resources)

**10. Project and Policy Progress Reports:**

To receive any progress reports from the Cabinet (including the portfolio holders) not covered under item 9. The Council may question (without notice) the relevant Cabinet Member on the information given.

## 11. Reports of other Committees/Panels on which questions may be asked:

1. City Area (Plan) 030 – 038 (02 08 07)
2. City Area (Plan) 039 – 045 (27 09 07)
3. City Area (Plan) 046 – 056 (25 10 07)
4. City Area (Com) 016 – 024 (22 08 07)
5. City Area (Com) 025 – 039 (02 10 07)
6. City Area (Com) 040 – 050 (13 11 07)
7. Southern Area 041 – 048 (06 09 07)
8. Southern Area 049 – 059 (04 10 07)
9. Southern Area 060 – 068 (01 11 07)
10. Northern Area 036 – 044 (20 09 07)
11. Western Area 051 – 060 (13 09 07)
12. Western Area 061 – 072 (11 10 07)
13. Western Area 073 – 084 (08 11 07)
14. Resources OSP 015 – 024 (29 08 07)
15. Resources OSP 025 – 035 (09 10 07)
16. Community & Housing OSP 027 – 033 (12 09 07)
17. Community & Housing OSP 034 – 043 (14 11 07)
18. Environment & Transport OSP 016 – 027 (03 09 07)
19. Environment & Transport OSP 028 – 039 (05 11 07)
20. Planning & Economic Development OSP 013 – 021 (20 08 07)
21. Planning & Economic Development OSP 022 – 032 (22 10 07)
22. Planning/Regulatory Panel 017– 022 (18 09 07)
23. Planning/Regulatory Panel 023– 029 (30 10 07)
24. Planning/Regulatory Panel 030– 035 (20 11 07)
25. Audit Committee 001 – 020 (13 06 07)
26. Standards Committee 001 – 011 (18 06 07)
27. Standards Committee 012 – 020 (16 07 07)
28. Western Area Licensing Sub-Committee 001 – 005 (04 07 07)
29. Western Area Licensing Sub-Committee 006 – 010 (24 10 07)
30. Northern Area Licensing Sub-Committee 001 – 005 (24 10 07)
31. Northern Area Licensing Sub-Committee 006 – 010 (14 11 07)
32. Appointment Sub Committee 003 – 009 (13 09 07)
33. Appointment Sub Committee 010 – 012 (12 11 07)

## 12. Call in Matters:

To consider any decisions taken by the Cabinet which have been called-in by the relevant overview and scrutiny panel in the belief that it is contrary to the policy framework.

**[There are none for this meeting]**

13. **Questions to the Council Chairman, Cabinet Member, Chairman of any Committee - on any matters not on the agenda in relation to which the Council has powers or duties or which affects the District:** (subject to 7 working days written notice) – no notice required for supplementary questions so long as they arise directly out of the original question or reply. The following question has been received from Councillor John Cole-Morgan:

"Is the Portfolio Holder for Housing confident that in deferring many of the savings in housing management and maintenance which we were advised would be necessary if stock transfer did not take place in order to achieve a balanced 30 year HRA Business Plan this administration is not storing up much greater problems for tenants at some future date and, if so, on what grounds does he base such confidence?"

14. **Exempt Information:**

In view of the confidential or sensitive nature of the matters to be considered, the Cabinet will consider excluding the press and public from the meeting during consideration of agenda items 15 on the grounds that they may involve the likely disclosure of 'exempt information' as defined in Part 1 of Schedule 12A inserted into the Local Government Act 1972 by the Local Government (Access to Information) Act 1985 and that the public interest against disclosing the information outweighs the public interest in favour of disclosure as explained below:

<b>Committee</b>	<b>Minute No(s)</b>	<b>Paragraph(s)</b>
Cabinet	104	3
Appointments Sub-Committee	013	3



**David Crook**  
Acting Chief Executive  
30 November 2007